



## **SWALLEY IRRIGATION DISTRICT BOARD MINUTES**

### **October 2017**

The Board of Directors of the Swalley Irrigation District met on October 18, 2017 at the District office for the purpose of conducting its monthly business.

#### **Call to Order**

President McCarrel called the meeting to order at 9:00am. Those in attendance were directors Steve McCarrel, Kelly Patrick, and manager Jer Camarata. Patron Sandy Malone was also in attendance. Director Skip Frank entered the meeting at 9:05am

Minutes from the September 20<sup>th</sup> and October 11<sup>th</sup>, 2017 board meetings were reviewed and on motion made and seconded, unanimously approved. (Frank entered the meeting after the minutes had been approved.)

McCarrel offered to move the Business From the Floor agenda item up and give Patron Sandy Malone the floor. Malone accepted.

#### **Business From the Floor**

Malone expressed concerns that her family was having with water supply issues and ditch access on a private lateral. Discussion ensued. Camarata offered to setup a meeting with Malone and her upstream neighbor to talk openly about the concerns with all parties. The Board agreed that that was an appropriate next step. Malone thanked the Board and left the meeting.

#### **Financial**

The Board reviewed the accounts payable list and financial reports as prepared. On motion made and seconded, the accounts payable list was unanimously approved. Brief discussion ensued regarding the 2018 budget. Camarata expects to have a draft 2018 budget complete by the November Board meeting, if not sooner.

#### **Old Business**

None.

#### **New Business**

None.

#### **Correspondence to the Board**

Camarata shared a memo that he received from the Farmers Conservation Alliance (FCA) attorney regarding indebtedness.

#### **Manager's Report**

1) The Deschutes River Conservancy (DRC) Board has offered to work with the District on an Oregon Watershed Enhancement Board (OWEB) grant that would serve as state-based match-funding to any federal PL566 dollars

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that the District may be awarded for piping the Rogers and Rogers-Sub Laterals. The District would be seeking the full match amount needed for the potential PL566 award which equates to approximately \$628,000, plus estimated administrative expenses. Discussion ensued. The Board concurred that the District should move forward with the OWEB grant application and send notification letters to the landowners along the proposed project area. Using the Conserved Water Statute, the District will propose to shape any resulting conserved water generated by the project in a way that would maximize benefits to the deficit shoulder seasons, particularly the spring-time 50% shoulder season.

2) The District has received multiple Ditchrider/Field Technician job applications. Camarata will be interviewing three applicants this week and next, and offering the top applicant a job if they are deemed a good match for the District.

3) Election Voter Authorization forms were sent out on October 10<sup>th</sup>. Election Ballots will be sent out on October 25<sup>th</sup>.

4) The District will be shutting down water deliveries along the Main Pipeline on October 26<sup>th</sup> & 27<sup>th</sup> for winterization. All other District flows will gradually ramp down starting on October 30<sup>th</sup> and will cease by the end of the day on October 31<sup>st</sup>. The shutdown timing has been announced to Tumalo Irrigation District, who has agreed to hold off on upstream sediment flushing activities until after October 31<sup>st</sup>.

5) A non-ordinary encroachment request was received from 10-Barrel Brewery to build a gate and fencing system over the Kotzman Pipeline. 10-Barrel, a tenant, not a legal landowner of property through which the District easement runs, is asking to engage in an Easement Encroachment Agreement (EEA) that the landowners have indicated they are uncomfortable signing. The Board concurred that the District will only sign an agreement with a bonafide landowner where easements and rights of ways are concerned.

#### **Legal Report**

None.

#### **Other Business**

None.

#### **Adjournment**

There being no further business, President McCarrel adjourned the meeting at 10:37am.

Attest: \_\_\_\_\_ President McCarrel

Attest: \_\_\_\_\_ Secretary Camarata

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