



SWALLEY IRRIGATION DISTRICT BOARD MINUTES

November 16, 2016

The Board of Directors of the Swalley Irrigation District met on November 16, 2016 at the District office for the purpose of conducting its monthly business.

Call to Order

President McCarrel called the meeting to order at 9:00am. Those in attendance were directors Steve McCarrel, Kelly Patrick, and manager Jer Camarata.

Minutes of the October 19, 2016 board meeting were reviewed and on motion made and seconded, unanimously approved.

Financial

The board reviewed the accounts payable list and financial reports as prepared. On motion made and seconded, the accounts payable list was unanimously approved.

Old Business

1) Discussion ensued regarding the District's Draft System Improvement Plan (SIP). On motion made and seconded the SIP was unanimously approved as-presented. Camarata will have the SIP finalized, stamped by engineering, and then distributed as appropriate.

2) The board conducted a review of the 2nd Draft 2017 Budget and proposed updates to the 2017 Fees, Fines & Assessment Policy. The board asked that sub-budgets and revisions to the Fees, Fines & Assessment Policy be provided for review at the December board meeting.

Business from the Floor/Public Comment

-Margi Hoffmann, FCA entered the meeting at 11:00am. Lengthy discussion ensued regarding PL566 federal funding timelines and expectations, the Watershed Plan that the District is working on, and the public involvement process thereof. There was brief discussion about potential match funding needed for the PL566 funding and whether those dollars would come from loans, grants, or private environmental sources. Camarata said that he was in the process of writing a Dept. of Environmental Quality – State Revolving Fund (DEQ-SRF) competitive loan application which would serve as necessary "match proof", along with pursuing other available state-based grant opportunities needed as a requirement for receiving PL566 dollars should they present themselves. More information regarding PL566 should be known after the holiday season. Mrs. Hoffmann thanked the board and left the meeting at 12:30pm.

New Business

1) A quitclaim and 2017 assessment waiver request was made on behalf of Swalley water user, Neal Ross. The request came in after the November 1st deadline. Due to unique circumstances, the board agreed to waive the 2017 assessment for Mr. Ross as long as he is willing to go through the quitclaim and water right "transfer off" process and pay all associated fees by the end of November.

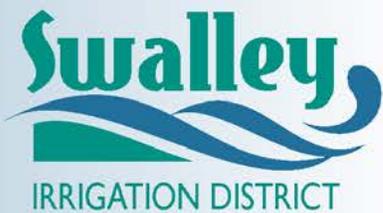
Manager's Report

1) Energy Trust of Oregon (ETO) is considering conducting a District-wide energy audit/study for Swalley. Camarata says that such an audit could lead to energy

Phone 541/388-0658
Fax 541/389-0433

64672 COOK AVENUE
SUITE ONE
BEND, OREGON 97701

www.swalley.com



conservation grant dollars being pursued that would help pay for District modernization projects that save patrons money on pumping bills.

2) Two new Easement Encroachment Agreements have been issued and two more are currently being negotiated. Camarata said that new development and encroachment in the southern part of the District has been robust this year. The District is spending a lot of time protecting its infrastructure and easements.

3) As discussed last month, a piping agreement is being pursued for a stretch of the Riley Lateral along Hardy Road. Camarata is working with the developer and engineers to come up with an acceptable design and to also evaluate and obtain cost estimates on extending the piping project through an adjacent property, currently occupied by the Bend North Fire Station. The piping project and development in general is currently seeking land-use permits from the City of Bend. The developer wishes to construct the project this winter.

4) A large water transfer application involving the US Forest Service is 75% ready for submittal to the Oregon Water Resources Department. The associated Bend Parks & Recreation District transfer application submitted last month is currently under public review.

5) Engineering work on the private Tower Box Lateral has begun. The project is being paid for with grant funding.

6) The November stock run is going well. Prior to the stock run, all normal, annual maintenance on the hydro was completed. The hydro is running well. Camarata is in the process of working with engineering to purchase and install data monitoring equipment prior to the end of the year. Such equipment will allow the district to digitally trend hydro data and analyze efficiencies with much greater detail.

Legal Report

None

Other Business

None

Adjournment

There being no further business, President McCarrel adjourned the meeting at 1:00pm.

Attest: _____ President McCarrel

Attest: _____ Secretary Camarata

Phone 541/388-0658
Fax 541/389-0433

64672 COOK AVENUE
SUITE ONE
BEND, OREGON 97701

www.swalley.com