



SWALLEY IRRIGATION DISTRICT BOARD MINUTES

November 2017

The Board of Directors of the Swalley Irrigation District met on November 15, 2017 at the District office for the purpose of conducting its monthly business.

Call to Order

President McCarrel called the meeting to order at 9:00am. Those in attendance were directors Steve McCarrel, Kelly Patrick, and manager Jer Camarata. Engineer, Kevin Crew was also in attendance.

Prior Minutes

Minutes from the October 18th, 2017 board meeting were reviewed and on motion made and seconded, unanimously approved.

Election Announcement

Camarata announced that the election ballots for the Board of Directors Position #1 had been tallied last night after the polls had closed at 8pm. After two recounts, the election judges declared Dennis Gant the winner with 70 votes over Skip Frank's 69 votes. Director Frank inquired about the results of the election prior to the meeting and submitted a letter of resignation for his currently held Position #1 board seat via email which was received after the meeting was called to order. Camarata read the letter aloud to the Board. The Board then unanimously accepted the election results and Director Frank's resignation. The Board declared that Gant will be sworn in at the first regular Board Meeting of 2018, to be held on January 17, 2018 at 9am. The Board asked Camarata to announce the results to Gant promptly following today's Board Meeting.

Financial

The Board reviewed the accounts payable list and financial reports as prepared. On motion made and seconded, the accounts payable list was unanimously approved. The up-to-date Hydro Report was not presented due to delays from PacifiCorp's accounting department. Camarata is investigating the delay.

Business From the Floor

Kevin Crew gave an engineering design overview and status report of the Rogers Pipeline Project. The design is nearly complete, and Crew estimates it will take \$5-10k to complete the engineering design work in January 2018. Crew pointed out an error that resulted in an over estimate of the number of turnouts on the Rogers and Rogers-sub- Laterals. The trending cost of pipe was also discussed. Crew thanked the Board and left the meeting.

Old Business

None.

Phone 541/388-0658
Fax 541/389-0433

64672 COOK AVENUE
SUITE ONE
BEND, OREGON 97701

www.swalley.com



New Business

A draft 2018 annual budget was presented and reviewed in depth. After careful contemplation the board unanimously adopted the 2018 annual budget and set the 2018 assessment rates. Camarata was then directed to draft Resolution #17-05, a Resolution Concerning Billing and Collecting Incurred Charges for President McCarrel's signature and to also prepare an updated Swalley Fees, Fines, and Assessment Policy document which will reflect the assessment rates and other charges necessary for funding the 2018 budget as approved. Discussion then ensued regarding a request for replacement work trucks. On motion made and seconded, it was unanimously approved to authorize Camarata to buy two replacement trucks upon receipt of monies being collected for a pending Easement Encroachment Agreement with Bend Research and a Section 242 Hydro Incentive award. The old trucks are to be sold as surplus equipment as they are replaced.

Correspondence to the Board

Camarata shared emails sent and received from patrons on a private ditch matter. Brief discussion ensued.

Manager's Report

1) An Oregon Watershed Enhancement Board (OWEB) grant application has been submitted to support the Rogers Pipeline Project. The grant application ask was for ~\$649k which would serve as state-based match funding to potential federal PL566 dollars. Notice letters have been sent out to all landowners adjacent to the Rogers and Rogers-sub Lateral canals.

2) The District's GIS mapping contractor has gone out of business. The District has setup temporary GIS mapping capabilities and is working on a comprehensive replacement solution to be implemented by the new year.

3) An Easement Restatement Agreement with Cascade Village Mobile Home Park has been fully executed and recorded.

4) 2018 insurance renewal forms are complete and have been submitted. The District is still awaiting quotes, but anticipating a 3% increase in fees.

5) Tumalo Irrigation District (TID) is interested in working with Swalley through an intergovernmental agreement that would enable TID to purchase up to 5 acres of Swalley water to be applied to TID lands. TID would essentially become a customer of Swalley through such an agreement. Camarata and the TID general manager will cooperatively draft language for the Board's consideration as time allows.

6) A draft amendment to the 2007 State Historic Preservation Office (SHPO) Memorandum of Agreement (MOA) with Swalley has been submitted to SHPO.

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7) The District has been working with the Deschutes Basin Board of Control to provide testimony to the City of Bend regarding the City's new draft annexation code.

Legal Report

None.

Other Business

On motion made and seconded, it was unanimously approved to set the regular 2018 Board Meetings to the third Wednesday of each month at 9am.

Adjournment

There being no further business, President McCarrel adjourned the meeting at 12:10am.

Attest: _____ President McCarrel

Attest: _____ Secretary Camarata

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