



## **SWALLEY IRRIGATION DISTRICT BOARD MINUTES**

### **January 2018**

The Board of Directors of the Swalley Irrigation District met on January 19, 2018 at the District office for the purpose of conducting its monthly business.

#### **Call to Order**

President McCarrel called the meeting to order at 9:03am. Those in attendance were directors Steve McCarrel, Kelly Patrick, and manager Jer Camarata. Dennis Gant, Director-Elect was also in attendance.

#### **Oaths of Office**

Oaths of office were read, signed and notarized by all elected Board Members.

#### **Election of Board Officers**

Director McCarrel was nominated by Director Patrick to serve as Board President, and on motion made and seconded, it was unanimously approved.

Director Patrick was nominated by Director McCarrel to serve as Vice-President, and on motion made and seconded, it was unanimously approved.

Manager Camarata was asked to continue to serve as ex-officio Board Secretary and Treasurer, and on motion made and seconded, it was unanimously approved.

#### **Prior Minutes**

Minutes from the December 20, 2017 board meeting were reviewed and on motion made and seconded, unanimously approved.

#### **Financial**

The Board reviewed the accounts payable list and financial reports as prepared. Brief discussion ensued. On motion made and seconded, the accounts payable list was unanimously approved.

#### **Business From the Floor**

None.

#### **New Business**

None.

#### **Old Business**

None.

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### **Correspondence to the Board**

The 2017 Annual Audit Engagement Letter was presented. The letter was signed by Camarata, thereby authorizing Barnett and Associates to conduct the District's 2017 annual audit.

### **Manager's Report**

- 1) New Ditchrider and Field Technician, Clay Adams began work this Tuesday.
- 2) Engineer Crew is in the process of finalizing an amendment to the District's System Improvement Plan (SIP) which will reflect 2018 materials cost estimates.
- 3) The District has sold one of its old trucks.
- 4) The District is pursuing a Land Use Compatibility Statement (LUCS) from the City of Bend as a requirement to move forward with its Oregon Watershed Enhancement Board (OWEB) Noxious Weeds Grant.
- 5) 2018 Annual Assessments will be sent out to all patrons this week and early next week.
- 6) Staff are preparing to conduct substantial electrical and mechanical inspections and maintenance at the hydro facility. Camarata expects to have all hydro maintenance complete by the second week of March 2018.
- 7) The District is working with the Bend-LaPine School District to accommodate development of a new elementary school on Cooley Road.
- 8) A group of developers and lawyers representing the Gumpert family have approached the District about developing the Gumpert family land along the Rogers Lateral near the North Bend Mall. The developer's master plan seeks to cross the canal at least twice with roads and utilities. The District will require the developers to pipe the canal through the land in question prior to allowing any crossings of this nature.
- 9) The District applied for and has been awarded a safety grant of \$593 towards the purchase of a stand-up office desk.

### **Legal Report**

- 1) There was brief discussion regarding a legal memo on District indebtedness and borrowings, particularly from the state's Clean Water State Revolving Fund Loan Program.
- 2) Discussion ensued regarding the City of Bend's new Annexation Code and Policy, specifically Ordinance No. NS-2302 Chapter 4.9 Section 600 regarding how irrigation water rights should be handled in annexed areas.

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**Adjournment**

There being no further business, President McCarrel adjourned the meeting at 11:30am.

Attest: \_\_\_\_\_ President McCarrel

Attest: \_\_\_\_\_ Secretary Camarata

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