



SWALLEY IRRIGATION DISTRICT BOARD MINUTES

February 2019

The Board of Directors of the Swalley Irrigation District met on February 27, 2019 at the District office for the purpose of conducting its monthly business.

Call to Order

President McCarrel called the meeting to order at 9:10 am. Those in attendance were directors Steve McCarrel, Kelly Patrick, general manager Jer Camarata, and field supervisor Karl Conklin. Patron Elroy Waldron was also in attendance for a portion of the meeting. Director Gant called in sick and was unable to attend the meeting.

Prior Minutes

Minutes from the January 16, 2019 board meeting were reviewed and on motion made and seconded, unanimously approved.

Business from the Floor

-Mr. Waldron presented the Board with a request for reimbursement related to stock water runs in December 2017 and January and February 2018, and leniency concerning a late payment fee, associated interest, and attorney's fees for a lien that the District had recently placed on his properties. Discussion ensued. Upon deliberation, the Board decided to reimburse Mr. Waldron only for the \$80 late fee and associated interest that had accumulated against his account. Mr. Waldron thanked the Board and left the meeting. By order of the Board, the total amount to be reimbursed / applied as a credit on Mr. Waldron's account is \$118.24.

-Mr. Conklin briefly presented the Board with a status update on certain winter maintenance activities and his thoughts regarding performance of the District's new field technician, Breck Flanagan. Mr. Conklin's remarks towards Mr. Flanagan were positive and hopeful. Rogers Lateral scrubbing and grubbing activities continue. The field crew has made substantial progress on scrubbing and grubbing activities over the last four weeks, but heavy winter storms have undoubtedly caused delays. Brief discussion ensued. The Board thanked Mr. Conklin for his time, and he left the meeting.

Financial/Hydro Report

The Board reviewed the accounts payable list, financial reports, and hydro report as prepared. Brief discussion ensued regarding certain electrical maintenance that will be occurring at the Hydro next month, including but not limited to the installation of a new SEL-Relay which will add additional voltage protections for the hydro plant's generator. On motion made and seconded, the accounts payable list was unanimously approved.

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Old Business

A final draft of the TID-SID Water Rights Transfer and Water Delivery Service Agreement (The Agreement) was presented and discussed. On motion made and seconded, The Agreement was unanimously approved with the understanding that only five acres or less would attempt to be initially transferred and delivered to TID lands. All water right transfers are subject to Oregon Water Resource Department (OWRD) transfer process and public review, so not guaranteed. If successful, any additional and future water transfers for service delivery to TID lands beyond the initial cap of five acres will be subject to Swalley Board approval.

New Business

Camarata asked the Board to move its March Board Meeting from March 20th to March 21st to accommodate an all-day Habitat Conservation Plan (HCP) meeting scheduled with federal agencies. The Board approved and rescheduled the Swalley March Board of Directors Meeting for March 21st at 9am.

Manager's Report

- 1) February stock runs have been cancelled due to cold nighttime temperatures, slushing, heavy snow, and generally unsafe running conditions.

- 2) The Riley Sub-Lateral Piping Project with Bend LaPine School District (BLSD) is nearly complete. All that remains to be done is the connection of three turnouts and to backfill the new pipeline. Camarata reports that BLSD and their contractor have been very good to work with.

- 3) The Elder Lateral Piping Project's (ELPP) Oregon Watershed Enhancement Board (OWEB) grant application was ranked second place by OWEB staff. The OWEB Board will receive staff rankings and vote to award project funds, or not, this April.

- 4) Camarata continues to work with Kevin Crew, District Engineer of Record on future piping project phasing approaches, cost estimates, and contractor proposal strategies. Camarata handed out a sheet containing rough draft timelines, estimated costs, and a phased-in construction plan that would generally follow the District's System Improvement Plan (SIP) guidelines, Modernization Strategy (MS), and Watershed Plan/Environmental Assessment (WP/EA) approach.

- 5) The District's final WP/EA review and approval has been delayed due to the recent federal government shut down. It is currently anticipated that the District's WP/EA will be approved by Natural Resources Conservation Service (NRCS) federal employees sometime this March.

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6) The District has received a hydropower incentive grant award of \$31,707 from the Department of Energy (DOE).

7) The District's security system for the office and shop is slated for an upgrade. Camarata proposed that the estimated \$800 expense be paid for using unbudgeted revenues from the aforementioned DOE hydropower incentive award. Brief discussion ensued and the Board agreed with Camarata's proposal.

8) The District's Annual 2018 Audit is scheduled to commence this week.

Legal Report

None.

Adjournment

There being no further business, President McCarrel adjourned the meeting at 10:55 am.

Attest: _____ President McCarrel

Attest: _____ Secretary Camarata