



SWALLEY IRRIGATION DISTRICT BOARD MINUTES

September 2017

The Board of Directors of the Swalley Irrigation District met on September 20, 2017 at the District office for the purpose of conducting its monthly business.

Call to Order

President McCarrel called the meeting to order at 9:04am. Those in attendance were directors Steve McCarrel, Kelly Patrick, Skip Frank, and manager Jer Camarata.

Minutes from the August 16th and 23rd, 2017 board meetings were reviewed and on motion made and seconded, unanimously approved.

Financial

The Board reviewed the accounts payable list and financial reports as prepared. On motion made and seconded, the accounts payable list was unanimously approved. Brief discussion ensued regarding the hydroelectric facility's current operation and production levels. Camarata anticipated September's production to be lower than projected due to an electrical malfunction.

Old Business

A final draft of comprehensive Contract Review Board Rules reflecting recent changes in state law was presented to replace the previously adopted rules. Acting both as the governing body of the District and as the Local Contract Review Board, on motion made and seconded, it was unanimously resolved to adopt the September 20, 2017 revised Public Contracting Rules and Procedures to replace all previous versions.

New Business

Resolution 17-04, Concerning an Election was presented. After brief discussion and review of election process and timelines, a motion was made, seconded, and unanimously approved to adopt Resolution 17-04 as-presented.

The District has provided notice in the local paper and through its website that there are three director positions open for election: Position #1 – 2 year term, Position #2 – 3 year term, Position #3 – 1 year term. These are currently occupied at-large positions. Candidates must file a complete Nomination Petition form that contains at least ten bonafide water right holder signatures no later than October 9, 2017 at 3:00pm at the District office in order to be on the ballot. Petitions are currently available for pick up at the District office. Petitions may be emailed upon request. In the event that there is more than one nominee for any of the positions, the District will hold a vote by mail election on November 14, 2017 for the contested positions.

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Correspondence to the Board

None. However, Camarata presented a package of information that patron Dan Kiesow had dropped off at the District. The information will be placed in Mr. Kiesow's account file for future reference.

Business from the Floor/Public Comment

None.

Manager's Report

1) Local Irrigation District managers have met with the group proposing to dredge Mirror Pond. Concerns about migrating sedimentation and potential impacts to downstream District diversions were expressed. Managers will provide public comments during the public comment period, as required under the numerous permitting processes.

2) The 2018 annual budgeting process will begin in late September and early October. Camarata hopes to present a first draft 2018 annual budget to the Board in October or November.

3) A Department of Energy Section 242 hydro-incentive application has been filed for 2016 production.

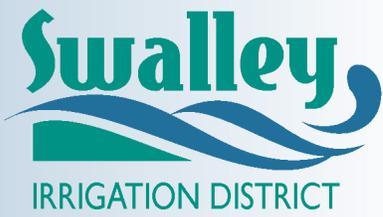
4) Ditchrider Duane Romane has filed a letter of resignation. Mr. Romane will be leaving the District in good standing, and has agreed to work until the end of the year or a replacement appointment has been made prior to the end of the year. The District is announcing the open staff position to the public this week.

5) Progress on the District's Watershed Plan has been delayed by Farmers Conservation Alliance (FCA), the Natural Resources Conservation Service (NRCS) subcontractor responsible for writing the plan. The draft Watershed Plan is now expected to be released for public comment later this winter or early spring. In the meantime, Camarata anticipates a contract will be signed between the Deschutes Basin Board of Control (DBBC) and NRCS allocating federal PL-566 dollars by September 30th, 2017. The funding contract is expected to be contingent on the Districts' Watershed Plans being complete. Out of the total funding amount anticipated to be available, the DBBC has currently agreed to allocate ~\$1.8 million to Swalley towards the piping of the Rogers and Rogers-sub Laterals, pending District Board approval to proceed. The DBBC-NRCS contract is expected to have a 5 year spending term. Engineering on the Rogers and Rogers-sub Lateral Piping Project is at the 40% level and preliminary designs will be shared with the Board at the November meeting. The District will be pursuing state-based grants in an effort to find additional match-funding to support or replace available Department of Environmental Quality State Revolving Funds.

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Legal Report

None.

Other Business

None.

Adjournment

There being no further business, President McCarrel adjourned the meeting at 10:45am.

Attest: _____ President McCarrel

Attest: _____ Secretary Camarata

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