



SWALLEY IRRIGATION DISTRICT BOARD MINUTES

June 2018

The Board of Directors of the Swalley Irrigation District met on June 20, 2018 at the District office for the purpose of conducting its monthly business.

Call to Order

Vice-President Patrick called the meeting to order at 9:02 am. Those in attendance were directors Kelly Patrick, Dennis Gant, general manager Jer Camarata, and auditor of record John Barnett.

Prior Minutes

Minutes from the May 16, 2018 board meeting were reviewed and on motion made and seconded, unanimously approved.

Business from the Floor

Mr. Barnett gave an overview of the 2017 audit process and findings. Discussion ensued. Mr. Barnett verified that a single-point audit on federal expenditures over \$750,000 would need to be included in future audits if such funds were to be used within a single fiscal year. The extra expense of a single-point audit would be approximately \$2,000. Mr. Barnett thanked the Board and left the meeting. On motion made and seconded, it was unanimously approved to accept the 2017 Audit as presented.

Financial Report

The Board reviewed the accounts payable list, financial reports, and hydro report as prepared. Discussion ensued regarding leakage of the hydro facility's Chesterton Seal and possible wearing of the drive shaft. Staff are conducting research on the issue. On motion made and seconded, the accounts payable list was unanimously approved.

Old Business

None

New Business

None

Manager's Report

1) The District's draft Watershed Plan/Environmental Assessment is now under review by Fed-NRCS. Camarata has begun construction and local permit planning for the Rogers Lateral Piping Project in anticipation of the Watershed Plan resulting in successful issuance of a federal Finding of No Significant Impact (FONSI) decision/permit from NRCS this October. A 180 day Notice to Self-Perform is being prepared for issuance to the Bureau of Labor and Industries (BOLI). Camarata indicated that he anticipates needing to spend some unbudgeted surplus revenues to properly prepare

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for construction, some of which funds (legal and engineering) would be reimbursable through OWEB and or NRCS PL-566 grants.

2) A new truck has been purchased and an old truck has been sold.

3) Brief discussion ensued regarding the City of Bend's Sewer Interceptor Projects, ODOT's North Corridor Projects, and the possible crossings and potential improvements of District infrastructure thereof.

4) The District continues to work with the Bend-LaPine School District (BLSA) to accommodate development of a new elementary school on Cooley Road. An Easement Encroachment Agreement (EEA) still has not been executed, primarily a function of residual engineering tasks and exhibits to be completed. Associated canal to pipeline conversion construction along OB Riley Road is anticipated this winter. Central Electric Co-op (CEC) has also recently requested to bury an overhead electrical line within the District's easement. Camarata will be working to develop a utility-specific EEA to try and accommodate the request.

5) The draft Swalley ID – Tumalo ID Water Transfer Agreement is under review by council Steve Shropshire. Camarata also announced the possibility of potentially working with Tumalo ID to file a Limited License Agreement for use of Tumalo ID storage water releases to increase Swalley's shoulder season flows.

6) NRCS has agreed to use PL-566 Technical Assistance dollars to survey and design engineer the Elder Lateral Piping Project, tentatively slated for 2019-2020 construction (pending permitting and funding). Camarata has applied for construction grant dollars to be used from the Regional Infrastructure Fund (RIF) to match federal PL-566 grant dollars, but will also be applying to other state-based grant programs this Fall. Brief discussion ensued regarding utility locates and crossings.

Legal Report

None

Adjournment

There being no further business, Vice-President Patrick adjourned the meeting at 10:30am.

Attest: _____ President McCarrel

Attest: _____ Secretary Camarata

REMINDER:

Due to a scheduling conflict, the August board meeting has been moved to August 28th at 9am.

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