



## **SWALLEY IRRIGATION DISTRICT BOARD MINUTES**

### **February 2018**

The Board of Directors of the Swalley Irrigation District met on February 21, 2018 at the District office for the purpose of conducting its monthly business.

#### **Call to Order**

President McCarrel called the meeting to order at 9:01am. Those in attendance were directors Steve McCarrel, Kelly Patrick, Dennis Gant and manager Jer Camarata. Rob Mills, Special Districts Association of Oregon (SDAO) was also in attendance.

#### **Prior Minutes**

Minutes from the January 19, 2018 board meeting were reviewed and on motion made and seconded, unanimously approved.

#### **Business from the Floor**

Mr. Mills led the Board through a ninety-minute Board Practices Assessment. The District will receive a 4% credit on next year's insurance premium for participating in the training as part of SDAO's Best Practices Program. Mr. Mills will write up a summary report of the assessment within the next couple of weeks for Board review. Mr. Mills thanked the Board for their time and left the meeting.

#### **Financial**

The Board reviewed the accounts payable list and financial reports as prepared. Brief discussion ensued. On motion made and seconded, the accounts payable list was unanimously approved.

#### **New Business**

None.

#### **Old Business**

None.

#### **Correspondence to the Board**

None.

#### **Manager's Report**

- 1) The District has been awarded a \$593 grant to serve as match for standing desk equipment.
- 2) The District has finalized an amendment to the District's System Improvement Plan (SIP) which reflects 2018 materials cost estimates.
- 3) The District continues to work with Tumalo Irrigation District (TID) on a draft Intergovernmental Agreement to potentially accommodate future

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inter-district water transfers. Once Camarata and the TID General Manager have come to initial draft terms for the agreement, legal will review the general principles and mechanics of the draft agreement prior to Board review.

4) 2018 Annual Assessments have been sent out. Collections to date are slightly ahead of where they were at this time last year.

5) Annual hydro mechanical maintenance has been completed with no issues. Runner and wicket gates appear to remain in good working condition. Belzona coating was applied to a few wear points on the runner where previous cavitation had occurred. Staff are now preparing to conduct substantial electrical inspections and maintenance activities at the hydro facility starting the week of March 5th.

6) The District continues to work with the Bend-LaPine School District (BLSD) to accommodate development of a new elementary school on Cooley Road. An ~1,400 foot stretch of the Riley Sub-Lateral canal will need to be piped to accommodate the many utility crossings and easement encroachments that will occur in the area. Camarata is working with BLSD and Kevin Crew to prepare Piping and Crossing Agreements as well as draft engineering designs for the new pipeline. Kevin Crew is engaged in the project as the District's design review engineer.

7) The District has completed its new GIS mapping software program installation. Staff are now exploring use of the software to better facilitate future water right transfer application mapping requirements.

8) The February stock run was moved back a week due to the recent cold-snap. Staff will try to run water February 26<sup>th</sup> – 28<sup>th</sup>, weather permitting.

9) A Swalley water user has requested approval for directional drilling of a potable water line under the Main Canal. Camarata will engage the services of a geotechnical engineer prior to deciding on the request.

10) General discussion ensued between Camarata and the Board regarding ongoing urbanization issues within the southern portion of the District.

#### **Legal Report**

None

#### **Adjournment**

There being no further business, President McCarrel adjourned the meeting at 12:04am.

Attest: \_\_\_\_\_ President McCarrel

Attest: \_\_\_\_\_ Secretary Camarata

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