



SWALLEY IRRIGATION DISTRICT BOARD MINUTES

April 2019

The Board of Directors of the Swalley Irrigation District met on April 17, 2019 at the District office for the purpose of conducting its monthly business.

Call to Order

President McCarrel called the meeting to order at 9:01 am. Those in attendance were directors Steve McCarrel, Kelly Patrick, Dennis Gant, and general manager Jer Camarata. Todd Peplin, Deschutes Soil & Water Conservation District (DSWCD) manager was also in attendance for a portion of the meeting.

Prior Minutes

Minutes from the March 21, 2019 board meeting were reviewed and on motion made and seconded, unanimously approved.

Business from the Floor

Todd Peplin provided the Board with an overview of the private Tower Ditch Feasibility Study Project. Oregon Water Resources Department (OWRD) staff have recently recommended award of a grant to DSWCD to conduct a feasibility study to investigate the possibility of sleeve-lining a portion of the private Tower Ditch Lateral with HDPE pipe. The Tower Ditch lateral is partially piped with old wood-stave technology and in poor shape. Mr. Peplin reports that the final grant award decision is expected to be announced in June. Discussion ensued regarding investigating other future potential opportunities that could assist District water users that are served off of private infrastructure.

Financial/Hydro Report

The Board reviewed the accounts payable list, financial reports, and hydro report as prepared. On motion made and seconded, the accounts payable list was unanimously approved. Brief discussion ensued regarding assessment collection status and hydropower production. Camarata reports that hydropower production will not meet April projections due to low irrigation demand, a function of unseasonably wet and cold weather.

Old Business

None

New Business

Camarata announced that the District's auditor, Barnett & Company CPAs is no longer providing municipal audits. After several quotes received through DBBC inquiry, staff interviewed and recommends hiring Winkel CPA to replace Barnett & Company CPAs as the District's Auditor of Record. The DBBC, COID, and NUID have all recently hired Winkel CPA as well. Discussion ensued. On motion made and seconded, it was unanimously

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approved to terminate the current 2018 Audit Engagement Letter with Barnett & Company CPAs, name Winkel CPA as the District's new Auditor of Record, and to execute a new audit engagement letter authorizing Winkel CPA to conduct the District's 2018 Audit.

Manager's Report

1) Engineer of Record, Kevin Crew estimates that the Rogers Lateral Piping Project (RLPP) Request for Proposal (RFP) should be ready to release by June. Discussion ensued regarding pipe pricing. Pending contractor award, anticipated construction dates for the RLPP are still set for November 1, 2019 through March 31, 2020. Staff have begun organizing RLPP grant reporting and reimbursement request tasks.

2) Engineering on the Elder Lateral Piping Project (ELPP) has begun. Staff have been meeting with interested patrons to discuss the project.

3) The new Riley Lateral and Riley Sub-Lateral Pipeline along OB Riley Road is complete and operating well.

4) The District's office/yard fencing project is nearly complete. Camarata estimates that the project could come in ~\$1,200 over budget.

5) New employee, Breck Flanagan has passed all herbicide/pesticide applicators exams and is now a certified herbicide applicator. Mr. Flanagan will begin putting together a formal Spray Program for the District as time allows.

Legal Report

None.

Adjournment

There being no further business, President McCarrel adjourned the meeting at 10:45 am.

Attest: _____ President McCarrel

Attest: _____ Secretary Camarata