



SWALLEY IRRIGATION DISTRICT BOARD MINUTES

December 2018

The Board of Directors of the Swalley Irrigation District met on December 19, 2018 at the District office for the purpose of conducting its monthly business.

Call to Order

President McCarrel called the meeting to order at 9:00 am. Those in attendance were directors Steve McCarrel, Kelly Patrick, Dennis Gant, and general manager Jer Camarata.

Prior Minutes

Minutes from the November 28, 2018 board meeting were reviewed and on motion made and seconded, unanimously approved.

Business from the Floor

None.

Financial/Hydro Report

The Board reviewed the accounts payable list, financial reports, and hydro report as prepared. Brief discussion ensued. On motion made and seconded, the accounts payable list was unanimously approved.

Old Business

The Board reviewed a draft revision to The District's Transfer Policy. Lengthy discussion ensued. On motion made and seconded, it was unanimously approved to adopt Resolution 18-06, thereby approving A 5-year Review and Revision of Transfer Policy, attached hereto. President McCarrel and Secretary Camarata are authorized to execute Resolution 18-06.

New Business

1)After review and discussion, the 2019 monthly Board Meetings were unanimously approved to occur on the third Wednesday of each month at 9am at the District Office. The only exception is the February meeting, which has been set to February 27th at 9am at the District Office. All Board Meetings will be posted to the District's Website in advance and are subject to change at any time upon vote of The Board.

2)All Board members submitted their General Manager 2018 Annual Evaluation forms to Camarata. The forms will be placed in Camarata's personnel file.

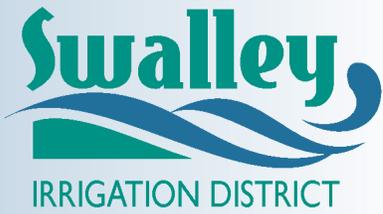
Manager's Report

1) The District's final draft Watershed Plan-Environmental Assessment has been submitted to the National Resources Conservation Services (NRCS) headquarters for review and approval.

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2) District staff have met with the Oregon Watershed Enhancement Board (OWEB) Review Team to review a grant that The District submitted last month for potential PL-566 match dollars to support the Elder Lateral Piping Project. Award results for the grant application should be known by late Spring, 2019.

3) The District's multi-year Easement Survey and Documentation Project has been completed ahead of schedule and under budget. Camarata is very satisfied with the results of the project.

4) Staff have recommended fencing off a portion of District property to the south of the District's Office and Shop buildings due to trespassing, littering, and other liability concerns. Camarata presented three bids. Discussion ensued. On motion made and seconded, it was unanimously approved to authorize Camarata to spend up to \$6,500 on the new fence using surplus dollars from the 2018 budget. Staff will track the unbudgeted expense within the 2019 budget.

Discussion ensued regarding getting a professional opinion and possibly collecting bids to address the aging roof on the District's office. Camarata will investigate the matter this winter and report back to the Board.

5) Camarata will be conducting staff evaluations prior to the new year.

Legal Report

None.

Adjournment

There being no further business, President McCarrel adjourned the meeting at 11:12pm.

Attest: _____ President McCarrel

Attest: _____ Secretary Camarata